

**Event Name: WFNS Symposia 2018**

**Date: 15 – 20 August 2018**

**PMS Code: WH12AC**

**HOTEL BOOKING FORM**

	<u>GUEST 1</u>	<u>GUEST 2</u>
<b>FIRST NAME</b>		
<b>MIDDLE NAME</b>		
<b>SURNAME</b>		
<b>ROOM RATE</b>	<input type="checkbox"/> Single: RM380.00 per room per night inclusive of 01 breakfast <input type="checkbox"/> Double: RM410.00 per room per night inclusive of 02 breakfasts <input type="checkbox"/> Additional adult with breakfast: RM56.00 per person per day	
<b>ARRIVAL DATE</b>		
<b>FLIGHT NO. / ETA</b>		
<b>AIRPORT TRANSFER *chargeable</b>	KLIA Express Train <a href="http://www.kliaexpress.com/klia">www.kliaexpress.com/klia</a>  Hotel Limousine: <input type="checkbox"/> MYR180.00 per car / way (Toyota Camry) <input type="checkbox"/> MYR140.00 per car / way (Toyota Innova) <input type="checkbox"/> MYR240.00 per car / way (Toyota Hiace) <input type="checkbox"/> MYR310.00 per car / way (Mercedes Benz E Class) <input type="checkbox"/> MYR275.00nett per car / way (Toyota Alphard )  (Surcharge of 50% after 12 midnight until 6am)	KLIA Express Train <a href="http://www.kliaexpress.com/klia">www.kliaexpress.com/klia</a>  Hotel Limousine: <input type="checkbox"/> MYR180.00 per car / way (Toyota Camry) <input type="checkbox"/> MYR140.00 per car / way (Toyota Innova) <input type="checkbox"/> MYR240.00 per car / way (Toyota Hiace) <input type="checkbox"/> MYR310.00 per car / way (Mercedes Benz E Class) <input type="checkbox"/> MYR275.00nett per car / way (Toyota Alphard )  (Surcharge of 50% after 12 midnight until 6am)
<b>DEPARTURE DATE</b>		
<b>FLIGHT NO. / ETD</b>		
<b>CONTACT</b>	Telephone:	Facsimile: E-mail:
<b>ADDRESS</b>		
<b>ROOM TYPE</b>	<u>Please indicate your room requirement:</u> <input type="checkbox"/> Loft Room with 1 King size bed <input type="checkbox"/> Loft Room with 2 Queen size bed (Twin) <i>*All room are non-smoking room</i> <i>*Every effort will be made to meet your room type preference</i>	
<b>PAYMENT DETAILS: CREDIT CARD</b>	Cardholder's Name:	Card Number: Expiry Date:
	If you choose not to enclose your credit card details, please give us a call to inform by phone to our reservation.	
<b>PASSPORT/ NRIC #</b>		<input type="checkbox"/> AMEX <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Others:
<b>SIGNATURE</b>		

Please fax or email this form to Aloft Kuala Lumpur Sentral:  
 Fax : **603 2723 1085**(Reservations only) or [reservations.aloftkl@alofthotels.com](mailto:reservations.aloftkl@alofthotels.com)  
 Tel : 603 2723 1188

**ATTENTION:**

- All bookings must be received by **28 July 2018**, subject to availability at point of reservation.
- Since we value the security of your credit card data, **please do not email us your credit card details** but send this form, along with ID Card or passport, to our secure fax number at **+603-2723 1085**

**I agree to the following terms & conditions:**

- 1) Reservations are subject to room type and rate availability.
- 2) All reservations are required to be guaranteed by credit card.
- 3) Guest who hold guaranteed reservations and fail to arrive on the scheduled date of arrival will be charge a one night room charge as a no-show charge. The subsequent room nights will be released for resale.
- 4) Reservations may be cancelled up to 7 days prior to the day of arrival, after which a cancellation fee equivalent to the entire length of stay will be charged.
- 5) Guest will settle all charges upon departure, unless alternate arrangement has been made with the hotel's Credit Department in advance.
- 6) Any late arrival and/or early departure will be charged a cancellation fee equivalent to the value of the reduced nights (i.e. room rate x reduced number of nights)
- 7) The Hotel's official check-in time is 15:00 hrs and check-out time is 12:00 hrs. If guaranteed rooms are required prior to 15:00 hrs, they should be reserved from the previous night; however, every attempt will be made to have the rooms ready for arriving guests. Should you require a late check out until 18:00 hrs, half the applicable rate per room will be levied. Thereafter, a full night's rate will apply. Early check in and late check-out requests are subject to availability, determined by the day's arrival and departure pattern of the Hotel.
- 8) Limited numbers of rooms are available per category. Once lower category has been sold the next category will be offered.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_