

TO: RESERVATIONS DEPARTMENT  
LE MERIDIEN KUALA LUMPUR  
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**ROOM RESERVATION FORM – WORLD FEDERATION OF NEUROSURGICAL SOCIETIES WFNS SYMPOSIA 2018  
ON 17-19 AUGUST 2018**

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Nationality: \_\_\_\_\_  
Address: \_\_\_\_\_  
Passport : \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Date of Arrival: \_\_\_\_\_ Flight/  
ETA: \_\_\_\_\_  
Date of Departure: \_\_\_\_\_ Flight/  
ETD \_\_\_\_\_

Please reserve ( ) room(s) under name: (Per Passport in block & underline family name)

Room categories & rates for information only Rates will be valid between 16 to 20 August 2018	Airport Transfer, Please indicate transfer requirement
<b>Deluxe Room inclusive 01 breakfast</b> - MYR 424.52nett per night inclusive 01 breakfast <input type="checkbox"/>	KLIA Express Train <a href="http://www.kliaexpress.com/klia">www.kliaexpress.com/klia</a> <input type="checkbox"/> Hotel Limo: MYR190 per Camry car / per way (Surcharge of 50% after 12 midnight until 6am)
<b>Deluxe Room inclusive 02 breakfast</b> - MYR 462.26ett) per night inclusive 02 breakfasts <input type="checkbox"/>	<input type="checkbox"/> Airport Taxi: Own arrangement.

Preferred bed type:  King -  Twin/Double  
(Subject to availability)  Non-smoking

Other special requests (incl. Dietary requirements): \_\_\_\_\_

Starwood Preferred Guest (SPG) No : \_\_\_\_\_

To guarantee the room(s), details of my credit/charge card are as follows:

Visa  Master  Diners  Amex  JCB

Name of Card Holder: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

I agree to the following terms & conditions:

- 1) Reservations are subject to room type and rate availability.
- 2) All reservations are required to be guaranteed to an accepted credit card.
- 3) Guest who hold guaranteed reservations and fail to arrive on the scheduled date of arrival will be charge a one-night room charge as a no-show charge. The subsequent room nights will be released for resale.
- 4) Guest will settle all charges upon departure, unless alternate arrangement has been made with the hotel's Credit Department in advance.
- 5) Any late arrival and/or early departure will be charged a cancellation fee equivalent to the value of the reduced nights (i.e. room rate x reduced number of nights)
- 6) The Hotel's official check-in time is 15:00 hrs and check-out time is 12:00noon. If guaranteed rooms are required prior to 15:00 hrs, they should be reserved from the previous night; however, every attempt will be made to have the rooms ready for arriving guests. Should you require a late check out until 18:00 hrs, half the applicable rate per room will be levied. Thereafter, a full night's rate will apply. Early check in and late check out requests are subject to availability, determined by the day's arrival and departure pattern of the Hotel.
- 7) Limited numbers of rooms are available per category. Once lower category has been sold the next category will be offered.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Confirmed by Le Méridien Kuala Lumpur:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please call Reservation at Tel: **60 3 2263 7888** or email [reservations.lmkl@lemeridien.com](mailto:reservations.lmkl@lemeridien.com) for further information or any assistance.